Ref: NIET/IQAC/2025-26/11

Date: 01-06-2026

CIRCULAR

From : Director	To : All Concerned

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting

The **Internal Quality Assurance Cell** is established in the institute to enhance the quality. IQAC meetings are essential for monitoring, assessing, and enhancing academic and administrative performance, ensuring that the institution meets its quality goals through the implementation of best practices.
For the same an IQAC Meeting has been scheduled as per following:

Session Chair: **Dr. Vinod M. Kapse (IQAC Chairperson)**
Date: 06-June-2026 (**Saturday**)
Time: 11:00 A.M.
Venue: Board Room

Agenda:

1. E-Governance Report 2025-26
2. Review of Activities conducted in the Academic Session 2025-26
3. Academic Audit for the Session 2025-26
4. Analysis of Student Satisfaction Survey 2025-26
5. Apply for Research Projects and FDP for funding
6. Skill Enhancement Courses for upcoming Session
7. Any other Points with the permission of the Chair.

Kindly attend the meeting as per the above schedule.

(Dr. Vinod M. Kapse, IQAC Chairperson)

Copy to through ERP/Email:

- Hon'ble M.D/A.M. D (for kind information please)
- All IQAC members and special invitees (for kind information please)
- Registrar for record

Signature Not Verified
Signed By:Vinod Mansiram Kapse
Location:
Signing Date:14.09.2026 04:30:15

Noida Institute of Engineering & Technology
Internal Quality Assurance Cell

Minutes of Meeting

Date (Day) : 06th June 2026 (Saturday)

Time : 11:00 A.M.

Venue : Board Room

Agenda:

1. E-Governance and New Module Manuals
2. Review of Activities conducted in the Academic Session 2025-26
3. Academic Audit for the Session 2025-26
4. Analysis of Student Satisfaction Survey 2025-26
5. Apply for Research Projects and FDP for funding
6. Skill Enhancement Courses for upcoming Session
7. Any other Points with the permission of the Chair.

Members Present:

Dr. Vinod M. Kapse	Dr. Naresh Kumar	Dr. Sanjeev Pippal	Dr. Tripti Sharma
Dr Arun K Tripathi	Dr. C.S. Yadav	Dr. Anjana Rani Gupta	Dr. Ritesh Rastogi
Dr. Ashish Kr Chakraverti	Dr. Anand Kumar Gupta	Dr Pooja Rastogi	Dr. Raju
Mr. Sovers Singh Bisht	Dr. Deepti Gupta	Mr. Mayank Deep Khare	Dr. Apoorva Joshi
Dr. Sonia Munjal	Dr. Abhishek Pratap Singh	Dr. Rashmi Mishra	Mr. Narendra Pratap Singh
Dr K P Singh	Mr. Sanjeev Gupta	Dr Neema Agarwal	Dr Sangeeta Arora
Dr. Rajan Singh	Ms. Aditee Mattoo	Aditya Raj Srivastava	Mr. Usman Ovais

Agenda	Point of Discussion	Decision Taken
Welcome Remarks	IQAC-Chairperson welcome all members in the meeting. He appreciates all the members doing their tasks religiously. He also motivated all members to complete all the tasks for the session 2025-26 timely.	----------
E-Governance 2025-26	The IQAC Chairperson invite Ms. Shikha (ERP Head) to discuss the digital platforms introduced in the academic session 2025-26. She discussed about new modules introduced for examination i.e. Juno Examination Module, Chankaya for Digital Evaluation for external exam. For online exam purposes, Neo CoLab was introduced in this academic year. She other platform NeoPAT is introduced for AI platform for practice tests. She also briefed abo modification in attendance management syste faculty members. The HR module is also im successfully.	Preparation of E-Governance Report 2025-26 **Action by:** Ms. Shikha Sharma (ERP Head)

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	The IQAC chairperson appreciated the continued adoption of ERP-based systems. The Members emphasized the need for continuous upgradation of digital infrastructure, regular training of stakeholders, data security, and integration of emerging technologies to strengthen institutional governance.	
Review of Activities conducted in the Academic Session 2025-26	The IQAC Chairperson appreciated IQAC Coordinator for managing event reports for the session 2025-26. IQAC Coordinator shared the list of events conducted by the departments. IQAC coordinator also shared with members that IQAC was conducted 2 sessions to aware the process of event approval and preparation of reports. The IQAC Chairperson appreciated all for conducting the events and submission of reports timely.	----------
Academic Audit for the Session 2025-26	The IQAC chairperson appreciated Associate Director Academics for the conduction of Academic Audit for the Session 2025-26. IQAC chairperson appreciates all heads of the departments cooperating and completing all the findings of the Academic Audit. He also shared that audit team must work religiously for the improvement in the system.	Conduction of Academic audit **(Action by Assoc. Director Academics)**
Analysis of Student Satisfaction Survey 2025-26	The IQAC Chairperson reviewed the analysis of the Student Satisfaction Survey conducted for the academic year 2025–26. The survey covered various aspects of the teaching-learning process, curriculum delivery, mentoring, assessment methods, learning resources, student support services, infrastructure, and overall institutional experience. The committee examined the survey findings, identified areas of strength, and discussed opportunities for further improvement based on student feedback.	----------
Apply for Research Projects and FDP for funding	The IQAC Chairperson shared that it is the time to strengthen the Institute's research ecosystem by encouraging faculty members to submit research project proposals to national and international funding agencies. Dear R&D was shared the statistics of project proposals applied till the date. He also shared that he has reviewed all the proposals before the submission. IQAC Chairperson told Dean R&D to share the research related activities with all faculty members.	Sharing of Research activities with all faculty members **(Action by Dean R&D)**

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Skill Enhancement Courses for upcoming Session	The IQAC Chairperson asked all academic heads to identify the skill enhancement courses for faculty members as per need for the upcoming academic session. The courses will be helpful for the preparation of subjects in the next semester. Members also recommended periodic review of course outcomes and student participation to ensure the effectiveness of these initiatives.	Allocation of Courses to Faculty Members Action by: Head of Departments
Closing Remarks	The Chairperson thanked all the members for their active participation and valuable suggestions during the meeting. The Chairperson emphasized the importance of timely implementation of the resolutions passed, continuous monitoring of quality initiatives, effective documentation, and collaborative efforts by all departments to further strengthen academic excellence, research, governance, and student development. All concerned departments and functional units were advised to prepare action plans and ensure compliance within the stipulated timelines.	----------

(IQAC Coordinator)

(Chairperson)

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